CITY OF REDMOND ORDINANCE NO. 2485

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON, AMENDING CHAPTER 5.80 OF REDMOND MUNICIPAL CODE IN ORDER TO REGULATE SHOOTING SPORTS FACILITIES; REQUIRING SUCH FACILITIES TO OBTAIN A LICENSE FROM THE CITY ORDER TO OPERATE; **ESTABLISHING** REGULATIONS FOR SUCH OPERATION; PROVIDING FOR AMENDMENT AND RENEWAL OF SUCH LICENSES; PROVIDING FOR THE SUSPENSION OR REVOCATION OF SUCH LICENSES AND FOR APPEALS FROM SUCH LICENSING ACTIONS; PROVIDING PENALTIES VIOLATION; PROVIDING FOR SEVERABILITY ESTABLISHING AN EFFECTIVE DATE

WHEREAS, shooting sports facilities, as defined in this ordinance, are regulated in order to ensure that such facilities are operated safely and without significant impacts on surrounding properties or on the public health, safety, and welfare; and

WHEREAS, the City of Redmond desires to update the language of Chapter 5.80 of the Redmond Municipal Code to improve clarity and predictability in licensing.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment of Chapter. Chapter 5.80, Shooting Sports Facilities, is hereby amended to read as follows:

Chapter 5.80 SHOOTING SPORTS FACILITIES

Sections:

- 5.80.020 Definitions.
- 5.80.030 License Required.
- 5.80.040 Operating without a License Prohibited.
- 5.80.050 Denial, Suspension or Revocation of License.
- 5.80.060 License Fee.

5.80.065 License Amendment

- 5.80.070 License Renewal.
- 5.80.080 Operating Standards and Specifications.
- 5.80.090 Liability.
- 5.80.100 Complaint Process.
- 5.80.110 Hiring [AND PAYING FOR] Consultants and Investigators.
- 5.80.120 Appeals.
- 5.80.130 Penalty.
- 5.80.200 Severability.

5.80.020 Definitions.

- (-(1)) "Administrator" means the Finance Director of the City of Redmond, or his or her successor. The Finance Director may delegate his or her duties under this chapter to another official of the City of Redmond.
- [(2)] "Public Safety Authority" means the Redmond Police Department and Redmond Fire Department or delegate agencies as named by the Redmond Chief of Police or Redmond Fire Chief, respectively.

- [(3)] "Operator" means the operating license applicant, and any of its officers, directors, partners, or owners.
- {(4)} "Range" means any individual or group of firing positions for a specific shooting type.
- [(5). "RANGE MASTER" OR "RANGE OFFICER"

 MEANS A PERSON OR PERSONS TRAINED AND APPOINTED BY THE

 OPERATORS OF A SHOOTING SPORTS FACILITY TO OVERSEE THE

 SAFE DISCHARGE OF SHOTGUNS, RIFLES, OR HANDGUNS IN

 ACCORDANCE WITH THE SAFETY SPECIFICATIONS OF THIS

 CHAPTER AND ANY ADDITIONAL SAFETY SPECIFICATIONS THAT

 MAY BE ADOPTED BY THE OPERATORS OF THE SHOOTING SPORTS

 FACILITY.]
- "Person in Charge" or "PIC" means a person or persons trained and appointed by the operators of a shooting sports facility to oversee the safe discharge of shotguns, rifles, or handguns in accordance with the safety specifications of this chapter, and any additional safety specifications that may be adopted by the operators of the shooting sports facility, as certified through a process consistent with that of a

Washington State Law Enforcement Firearms Instructors

Association "Range Safety Officer" and accepted by the

City of Redmond Police Department.

- "Shooting sports facility" means indoor outdoor facility designed or an specifically delineated for safe shooting practice with firearms, whether open to the public, open only to private membership, open to organizational training such as law enforcement, or any combination of the above. Archery ranges are specifically excluded from this definition. The term "shooting sports facility" also does not include any portion of a private residence or private residential [LOT] property that is by the residents thereof for practice.
- {(7)} "Shooting types" means rifle, handgun, airgun, or shotgun shooting.

5.80.030 License Required.

(1) The operators of all existing shooting sports facilities shall apply for an operating license no later than three months from the effective date of this chapter. If an operating shooting facility is annexed to the City of Redmond, the shooting facility

operator shall apply for an operating license no later than three months from the effective date of the annexation.

- (2) The operator of each new shooting sports facility shall apply for an operating license at the time of application for building permits or land use permits necessary for the new facility. The application shall be made on a form prescribed by the Administrator and shall include all of the following information:
- (a) The name, address, and telephone number of the person completing the application;
- (b) The name, address, and telephone number of the facility;
- (c) The names, addresses, and telephone numbers of all owners of the facility. If the owner is a partnership, the names, addresses and telephone numbers of all partners. If the owner is a corporation, the names, addresses and telephone numbers of all corporate officers;
- (d) The name, address, and telephone number of a designated contact person to whom all licensing correspondence, including any notices and complaints

provided for in this chapter, shall be sent. It is the responsibility of the shooting sports facility to keep this contact information updated in writing throughout the duration of any license and the owners and operators agree, by submitting an application and obtaining a license, that notice to the contact person at the last address provided to the Administrator in writing is proper notice to the owners and operators of the facility;

- (e) The shooting types allowed or proposed to be allowed at the facility;
- [(F) THE NAMES, ADDRESSES, AND TELEPHONE
 NUMBERS OF ALL PERSONS PROPOSED TO SERVE AS DESIGNATED
 RANGE MASTERS IN COMPLIANCE WITH RMC §5.80.080(7);]
- [(C) THE DAYS OF THE WEEK AND THE HOURS OF

 OPERATION THAT THE FACILITY IS OR IS PROPOSED TO BE

 OPEN;]
- (h) Whether use of the facility will be open to the public, open only to private membership, open to organizational training such as law enforcement, or any combination of the above;
- (i) The site plan required by RMC §5.80.080(A)(3) showing the location of all buildings,

parking areas, and access points; safety features of the facility; elevations of any outdoor range showing target areas, [BACKDROPS] backstops or butts; and the approximate location of buildings on adjacent properties;

- (j) The notarized certification required by subsection (3) of this section;
- (k) The operations plan required by RMC §5.80.080(A)(4);
- (1) [ANY OTHER INFORMATION REASONABLY REQUIRED BY THE ADMINISTRATOR IN ORDER TO DETERMINE WHETHER THE FACILITY COMPLIES WITH THE PROVISIONS OF THIS CHAPTER AND MAY BE ISSUED A LICENSE.] The applicant shall [ALSO] pay the non-refundable application fee and license fee established by this chapter at the time of application; and
- (m) Proof of liability insurance coverage in the amount required by RMC 5.80.080 (A) (20) shall be submitted with the license application.
- (3) Every application for a shooting sports facility operating license shall be accompanied by a notarized certification by the shooting sports facility operator that the facility complies with this

chapter, meets commonly accepted shooting facility safety and design practices, and will be operated in a manner that protects the safety of the general public.

After [UPON] receipt of an application for a shooting sports facility operating license, Administrator will make a determination as to whether application is such complete. application is not complete, the applicant shall be so notified and the application shall not be processed further until such time as the applicant completes it. When the application is complete, the Administrator will forward copies of the same to the Public Safety Authority, the City Planning and Community Development Department, and any other City department or City personnel deemed appropriate by the Administrator in to determine whether the shooting sports facility meets the requirements of this chapter and any other applicable City ordinance or regulation. Each consulted department or staff member shall review the application for compliance with regulations administered by that department or staff member and shall forward a report to the Administrator containing the results of that review. The Administrator may request additional information from the license applicant as necessary to review the license application, provided that such additional information is solely of a type required for clarification of responses to (2)(a) through 2(m) and (3), above.

- (5) applying for and as a condition of of a shooting sports facility operating issuance license, the shooting sports facility operator agrees permit representatives of the Public Safetv Authority and any other appropriate City personnel to enter the facility at all reasonable times in order to perform site inspections in regard to licensure any public [, COMPLAINTS, INCIDENTS,] or safety concerns. Prior notification of such inspections will be given to the operator when reasonably possible.
- (6) The Administrator shall issue a shooting sports facility operating license upon determining that the facility meets the requirements of this chapter and other applicable City ordinances and regulations. The Administrator shall make that determination after receiving the reports of the Public Safety Authority and other consulted City departments and City personnel and only if the Public

Safety Authority and such consulted departments and application and personnel determine that the the facility are in full compliance with this chapter and any other applicable City ordinances or regulations. The license shall ordinarily be issued within [NINETY] thirty days of the filing of a complete application. Failure to issue the license within the (NINETY) thirty-day period shall not, however, mean that the the that license is approved. In event Administrator is unable to issue the license within the [NINETY] thirty-day-time-period, the Administrator shall provide a report to the license applicant [CITY COUNCIL stating the reasons why the license will not or has not been issued within the prescribed time. The report shall also provide an estimate of time for completion of the licensing process.

(7) The shooting sports facility operating license issued under this chapter shall authorize only those shooting types that have been specifically applied for and that are identified in the license. The addition of new shooting types or the addition of a new range or ranges for existing shooting types at a shooting sports facility shall require amendment of

the existing license before any such new shooting type is allowed. [THE-LIST OF-DESIGNATED-RANGE MASTERS-MAY BE CHANGED AT ANY TIME WITHOUT REQUIRING A LICENSE AMENDMENT. WHENEVER A CHANCE IS MADE TO THE LIST OF RANCE MASTERS, A REVISED LIST MUST BE FILED WITH THE ADMINISTRATOR WITHIN THIRTY DAYS OF THE DATE OF ANY CHANGE. THE PROCESS FOR AMENDING A LICENSE SHALL BE THE SAME AS THE PROCESS FOR INITIAL ISSUANCE OF A This section shall not relieve the LICENSE.] applicant of any obligation to obtain any other required business license, land use, fire safety, or building permits or approvals, except shooting sports facilities in operation prior to the effective date of this chapter shall not be required to seek new land fire safety or building permits solely for issuance of a license. All facilities licensed under this subsection must conform to or abide by the City οf Redmond's business license requirements described in Chapter 5.04 RMC.

(8) This chapter shall not apply to shooting sports facilities owned [AND] or operated by any instrumentality of the United States, State of

Washington, or a political subdivision of the State of Washington.

5.80.040 Operating Without a License Prohibited.

- without a license issued pursuant to this chapter, provided, that shooting sports facilities operating on the effective date of this chapter that have submitted required license applications before this same date may continue to operate without a City of Redmond shooting sports facility license pending approval or denial of the license application under RMC § 5.80.030. All such operation shall be conducted in compliance with RMC § 5.80.080, Operating Standards and Specifications. Such operation shall cease upon denial of the license application and exhaustion of any administrative or judicial appeals.
- (2) If a shooting sports facility operating under a valid King County shooting sports facility permit or license is annexed to the City of Redmond, it may continue to operate until the Administrator decides on the application as provided in RMC § 5.80.030. Once annexed, the shooting sports facility shall operate in compliance with RMC § 5.80.080,

Operating Standards and Specifications. A King County shooting sports facility permit or license that is in a suspended or revoked status at the time of annexation shall not be considered a valid license for purposes of this subsection and the shooting sports facility that is the subject of such a suspended or revoked permit or license shall be required to apply for and obtain a shooting sports facility license from the City of Redmond prior to operating within the City.

5.80.050 Denial, Suspension or Revocation of License.

(1) The Administrator may deny, suspend or revoke any license issued under this chapter if the applicant, any of its officers, directors, partners, or members have violated any of the provisions of this determined through documented chapter a investigation, or if the information supplied by any applicant in connection with any license issuance, this inspection, renewal under chapter or determined to be false or to have been misrepresentation. Whenever the Administrator denies, suspends, or revokes any license under this chapter, written notice of the same shall be provided to the

designated contact person for the shooting sports facility by [CERTIFIED OR] regular mail. The notice shall specify the grounds for the denial, suspension, or revocation, [-] and include a copy of the documented investigation, above. [#F SAID NOTICE IS SENT BY REGULAR MAIL, The notice shall be deemed received three days after the same is deposited in the United States mail, postage prepaid, correctly addressed to the contact person. [IF SAID NOTICE IS SENT BY CERTIFIED MAIL, THE NOTICE SHALL BE DEEMED RECEIVED WHEN-SIGNED FOR, OR IF THE CONTACT PERSON FAILS OR REFUSES TO SIGN FOR THE SAME, THE NOTICE SHALL BE DEEMED RECEIVED THREE DAYS AFTER THE SAME IS DEPOSITED IN THE UNITED STATES MAIL, POSTAGE PREPAID, CORRECTLY ADDRESSED TO THE CONTACT PERSON.]

(2) If the City of Redmond Police Department, or its successor, determines through a documented investigation that any participant, spectator, neighboring property or member of the public has been injured or endangered as a result of range design, operation or management of shooting activities or that rounds shot at the facility have escaped the property on which the shooting sports facility is located, the

Administrator may immediately suspend or revoke any shooting sports facility license issued pursuant to this chapter. Reinstatement or re-issuance of any suspended revoked license or pursuant the provisions of this chapter will be contingent review and determination by the Administrator and the Redmond Chief of Police or his or her designee that the shooting sports facility operator has made sufficient and appropriate modifications to the design or operation of the facility to reasonably address the specific deficiencies found to have contributed to the injury, endangerment, or escaped rounds.

.5.80.060 Operating License Fee.

A non-refundable application and license fee of \$100.00 shall be charged for review and processing of the initial application for the shooting sports facility operating license and for each renewal application.

5.80.065 License Amendment

- (1) New shooting types and new ranges for existing shooting types shall not be permitted until authorized by an amended license.
- (2) The application for a license amendment shall be made on a form prescribed by the Administrator and shall include only information relevant to the amendment.
- amendment to a shooting sports facility operating license, the Administrator will make a determination as to whether or not such application is complete. If the application is not complete, the applicant shall be so notified and the application shall not be processed further until such time as the applicant completes it. When the application is complete, the Administrator will forward copies of the same to the Public Safety Authority, the City Planning and Community Development Department, and any other City department or City personnel deemed appropriate by the Administrator in order to determine whether the shooting sports facility meets the requirements of this chapter and any other applicable City ordinance

or regulation. Each consulted department or staff
member shall review the application for compliance
with regulations administered by that department or
staff member and shall forward a report to the
Administrator containing the results of that review.
The Administrator may request additional information
from the license applicant as necessary to review the
license amendment.

- (4) By applying for and as a condition of issuance of a amendment to a shooting sports facility operating license, the shooting sports facility operator agrees to permit representatives of the Public Safety Authority and any other appropriate City personnel to enter the facility at all reasonable times in order to perform site inspections in regard to licensure, or any public safety concerns. Prior notification of such inspections will be to the operator when reasonably possible.
- (5) The Administrator shall issue an amendment to a shooting sports facility operating license upon determining that the facility meets the requirements of this chapter and other applicable City ordinances and regulations. The Administrator shall make that

determination after receiving the reports of the Public Safety Authority and other consulted City departments and City personnel and only if the Public Safety Authority and such consulted departments and personnel determine that the application and the facility are in full compliance with this chapter and any other applicable City ordinances or regulations. The amended license shall ordinarily be issued within thirty days of the filing of a complete application. Failure to issue the amended license within the thirty day period shall not, however, mean that the license is approved. In the event that the Administrator is unable to issue the license within the thirty day time period, the Administrator shall provide a report to the license applicant stating the reasons why the license will not or has not been issued within the prescribed time. The report shall also provide an estimate of time for completion of the licensing process.

(6) An amendment to a license shall not alter the expiration date of the license established upon issuance.

- 5.80.070 License Renewal. An initial shooting sports facility operating license shall be valid upon issuance and shall continue in effect for a period of five [FOUR] years from the date on which it is issued, unless suspended or revoked as provided in this Chapter.
- (A) Applications for renewal shall be made at least thirty days prior to the expiration of the existing license. The process for renewal of a shooting sports facility operating license shall be the same as for initial application. [THE SHOOTING SPORTS FACILITY OPERATING LICENSE AND THE FACILITY'S BUSINESS LICENSE SHALL BE REVIEWED AND RENEWED EVERY FOUR YEARS THEREAFTER, AND THE] The renewed license shall be valid for a period of five [FOUR] years from the date the previous license expires, unless suspended or revoked as provided in this chapter. [NEW SHOOTING TYPES AND NEW RANGES FOR EXISTING SHOOTING TYPES SHALL NOT BE PERMITTED UNTIL AUTHORIZED BY A NEW OR AMENDED LICENSE.]
- (B) Applications for license renewal shall be made in writing on forms prescribed by the Administrator and shall include the information

required by this chapter [OR THE ADMINISTRATOR] for an initial license. Renewal applications shall accompanied by the non-refundable application license fee established by this Chapter. with the renewal application shall be an affirmative written statement that the existing operations plan of the shooting sports facility (which has been approved by the Public Safety Authority) is still in force and effect, or a copy of a modified operations plan with changes highlighted. [APPLICATIONS FOR RENEWAL SHALL BE MADE AT LEAST THIRTY DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE. THE PROCESS FOR RENEWAL OF A SHOOTING SPORTS FACILITY OPERATING LICENSE SHALL BE THE SAME AS FOR INITIAL APPLICATION, PROVIDED, THAT THE CITY SHALL NOT REQUIRE THE APPLICANT TO PAY FOR CONSULTANTS OR INVESTIGATORS TO REVIEW THE RENEWAL APPLICATION OR INSPECT THE FACILITY UNLESS (I) THE APPLICANT IS PROPOSING CHANGES IN THE FACILITY, THE FACILITY SITE PLAN, THE REQUIRED OPERATIONS PLAN, OR THE ALLOWED SHOOTING TYPES AS PART OF THE LICENSE RENEWAL, OR (II) THE ADMINISTRATOR DETERMINES THAT INSPECTION OR REVIEW BY CONSULTANTS IS REQUIRED IN ORDER TO VERIFY COMPLIANCE WITH CHANGES IN STATE,

FEDERAL OR LOCAL LAWS PERTAINING TO THE SHOOTING SPORTS FACILITY OR ITS OPERATION, OR (III) THERE WAS A FINAL DETERMINATION BY THE ADMINISTRATOR, THE HEARING EXAMINER, OR A COURT DURING THE EXPIRING TERM OF THE LICENSE, THAT THE SHOOTING SPORTS FACILITY VIOLATED ANY PROVISION OF THIS CHAPTER DURING SUCH TERM OR THAT AN INJURY OR ENDANGERMENT OF PROPERTY OCCURRED OR A ROUND ESCAPED THE FACILITY DURING SUCH TERM, AS THE RESULT OF THE FACILITY'S DESIGN, CONSTRUCTION, OPERATION, OR MAINTENANCE.

5,.80.080 Operating Standards and Specifications.

- (A) All shooting sports facilities licensed under this chapter shall comply with the following operating standards and specifications:
- (1) All structures, installations, operations, and activities shall be located at such a distance from property lines as will protect off-site properties from hazards, when the ranges are used in accordance with range safety rules and practices.
- (2) Range site design features and safety procedures shall be installed and maintained to prevent errant rounds from escaping all shooting

positions, when such positions are used in accordance with range safety rules and practices.

- A site plan shall be submitted with the license application which shows the location of all buildings, parking areas and access points; safety features of the firing range; elevations of the range showing target area, [BACKDROPS] backstops or butts; and approximate location of buildings on adjoining properties. The site plan shall also include the location of all hazardous material storage and use locations. Such locations shall be keyed inventories identified in a Hazardous Materials Inventory Statement or Hazardous Materials Management Plan, whichever is called for by the Redmond Fire Code based upon the quantities identified by the Fire Code permit application.
- (4) An Operations Plan shall be submitted that includes the rules for each range, sign-in procedures, and restrictions on activities in the use of ranges. The Operations Plan shall define the means by which the facility will be operated in a safe manner. [EVERY OPERATIONS PLAN SHALL PROHIBIT LOADED

FIREARMS EXCEPT AS PROVIDED BY THE RANGE SAFETY

SPECIFICATIONS AND OPERATING PROCEDURES.]

[(5). A MANAGEMENT GUIDEBOOK SHALL BE
MAINTAINED THAT INCLUDES PROCEDURES FOR OPERATIONS,

MAINTENANCE, AND LEAD MANAGEMENT AND RECOVERY. THE
MANAGEMENT GUIDEBOOK SHALL BE KEPT ON SITE AND SHALL

BE ACCESSIBLE AT ALL TIMES TO THOSE USING THE SHOOTING

SPORTS FACILITY.]

- plans, its rules, its procedures, and its management plan[AND STAFF] shall [COMPLY WITH] be designed under the guidance of the applicable safety guidelines and provisions in the latest edition of The Range Source Book (National Rifle Association of America: Fairfax, Virginia) or its successor, as appropriate to the type of facility involved.
- (7) All shooting sports facilities shall have a designated [RANCE MASTER OR MASTERS.] Person in Charge (PIC) [RANCE MASTER]. A designated PIC must be present whenever the shooting sports facility is open for shooting activities and may oversee as many as three simultaneous events within a shooting sports facility. [THE RANCE MASTER SHALL BE TRAINED IN

SHOOTING SAFETY, THE SAFE OPERATION OF SHOOTING SPORTS
FACILITIES, FIRST AID, AND THE FACILITIES' EMERGENCY
RESPONSE PROCEDURES: The PIC shall be trained in safe
operation of the shooting sports facility and the
emergency response procedures of the facility.

- (8) Warning signs shall be installed and maintained along the shooting sports facility property lines. Such signs shall be posted a minimum of every 100 feet along the property lines.
- (9) Shooting sports facilities shall be used for the shooting activities they were designed to accommodate unless redesigned to safely accommodate new shooting activities.
- (10) The shooting sports facility operator shall report inwriting to the Redmond Police Department all known on-site and off-site qunshot wounds resulting from activity at the shooting sports facility and any measures that are proposed to address any deficiencies that may have contributed to the The report shall be made within forty-eight hours after the existence of the gunshot wound or wounds becomes known to the operator. The Redmond Police Department will forward such information to the

Administrator for consideration in connection with any licensing action.

- shall report in writing to the Redmond Police Department all known rounds that escape from the property on which the shooting sports facility is located and any measures that are proposed to address any deficiencies that may have contributed to the errant rounds. The report shall be made within forty-eight hours of the time the existence of an [ALLEGED OR ACKNOWLEDGED] escaped round or rounds becomes known to the operator. The Redmond Police Department will forward such information to the Administrator for consideration in connection with any licensing action.
- (12) All shooting sports facilities shall provide an operating telephone available to range participants and spectators for the purpose of contacting emergency medical services.
- (13) A first-aid kit containing the items recommended by a certified expert in emergency medical treatment shall be readily available at each shooting sports facility for emergency treatment or care of minor injuries.

- materials, including ammunition when applicable, shall be in accordance with the Redmond Fire Code [-(CDG 20E.100.10)] (Chapter 15.06 RMC). Unless exempt, storage and handling shall be by permit issued per [CDG 20E.100.10 030 (3)] Chapter 15.06 RMC and the International Fire Code, Section 105.6.
- (15) All shooting sports facilities shall comply with and abide by the City of Redmond's Noise Standard per CDG §20D.100.
- (16) No alcohol, non-prescription narcotics, or other non-prescription controlled substances shall be permitted on or in use at any shooting sports facility during any time that the facility is open for shooting.
- ([17]) [THE USE OF STEEL TARGETS AT A
 SHOOTING SPORTS FACILITY IS STRICTLY PROHIBITED.]
- PROJECTILE ROUNDS] may be used at a shooting sports facility unless under the control and use of a legally authorized [LICENSED] official of the United States, State of Washington, or a political subdivision of the State of Washington in an official

Capacity. [,PROVIDED, THAT MULTIPLE PROJECTILE ROUNDS

CUSTOMARILY ASSOCIATED WITH SHOTGUN USE, E.G. BUCKSHOT

AND BIRDSHOT, MAY BE USED IF THE DOWNRANGE AREA

GUIDELINES FOR SUCH USE SET FORTH IN THE LATEST

EDITION OF THE RANGE SOURCE BOOK (NATIONAL RIFLE

ASSOCIATION OF AMERICA; FAIRFAX, VIRGINIA), OR ITS

SUCCESSOR, ARE MET ON THAT PORTION OF THE FACILITY

WHERE THE ROUNDS ARE USED AND THE FACILITY HAS BEEN

LICENSED FOR SHOTGUN USE AS PROVIDED IN THIS CHAPTER.]

- (19). All shooting sports facilities are required to have fencing surrounding the entire property a minimum of six feet in height. This does not apply to indoor ranges.
- (20) Every operator of a shooting sports facility must possess comprehensive general liability insurance against liability for damages on account of bodily injury or property damage arising out of the activities authorized by any license issued under this Chapter. The comprehensive general liability insurance must be maintained in full force and effect throughout the duration of the license. The minimum coverage amount required is one million dollars for each occurrence (bodily injury and property damage)

combined single limit. This specified insurance amount is the minimum deemed necessary by the City to justify issuance of a license for a shooting sports facility and in no way represents a determination by the City that this amount of insurance is adequate to protect the owners and operators of shooting sports facilities from claims or to protect members of the public who may be harmed by the activities authorized by the license. Operators of shooting sports facilities are encouraged to assess their own risk and to obtain additional liability insurance if they deem it warranted.

- sports facility is permitted when the design, composition and placement of such targets will prevent the escape from the facility of bounced or secondary projectiles.
- (22) Changes in the following information shall be provided to the Administrator in writing within thirty days of a change:
- (a) The name, address, and telephone number of the facility;

- (b) The names, addresses, and telephone numbers of all owners of the facility. If the owner is a partnership, the names, addresses and telephone all partners. Ιf the numbers οf owner addresses corporation, the names, and telephone numbers of all corporate officers; and
- (c) The name, address, and telephone number of a designated contact person to whom all licensing correspondence, including any notices and complaints provided for in this chapter, shall be sent.

5.80.090 Liability.

The express intent of the City of Redmond City Council is that responsibility for complete accurate preparation of applications, plans and specifications, for compliance with applicable laws, including but not limited to those set forth in this chapter, and for safe design, construction, use and operation of facilities regulated herein shall rest exclusively with applicants and their agents. chapter and the codes adopted herein are intended to protect the health, safety and welfare of the general public and are not intended to protect any particular class of individuals or organizations. This chapter

shall not be construed as placing responsibility for code compliance or enforcement upon City of Redmond or any officer, employee or agent of the City of Redmond. Application review and inspections conducted pursuant to this chapter are intended to determine whether a shooting sports facility is in compliance with the requirements of this chapter. However, those inspections and reviews that are done do not quarantee or assure either that any design, construction, use or operation complies with applicable laws or that the facility is safely designed, constructed, operated. Nothing in this chapter is intended to action create any private right of based noncompliance with any of the requirements of chapter.

5.80.100 Complaint Process.

- (1) Upon receiving a written complaint to the effect that any shooting sports facility is in violation of any provision of this Chapter, the Administrator shall:
- (a) Issue a notice of complaint to the shooting sports facility operator advising such person of the allegation(s) made in the complaint. The

notice shall be sent to the designated contact person [BY CERTIFIED MAIL—AND MAY BE SENT] by regular mail, as well as by email and by telephone, when possible. [AS—WELL]. [THE NOTICE SHALL—BE DESMED RECEIVED WHEN SIGNED FOR, OR IF THE CONTACT PERSON FAILS—OR REFUSES TO SIGN FOR THE SAME, T] The notice shall be deemed received three days after the same is deposited in the United States mail, postage prepaid, correctly addressed to the contact person;

- (b) Request the shooting sports facility operator to respond, in writing, to the allegation(s) in the notice of complaint within thirty days of receipt of the notice of complaint;
- (c) Investigate, through the use of the Administrator's staff, the Public Safety Authority, any other appropriate City department or personnel, and/or consultants or investigators, the allegation(s) in the written complaint and the response submitted by the shooting sports facility operator;
- (d) Make a finding as to the validity of the allegation(s) in the written complaint, based upon information received from those conducting the investigation of the complaint. If it is found that

violation of any of the shooting sports facility operating standards or any other provision of this chapter has occurred, the Administrator shall issue a written notice and order requiring that the operator suggest and implement measures or procedures to correct any violations of this chapter and to bring the shooting sports facility into full compliance. a notice and order is issued, the Administrator shall provide the shooting sports facility with a copy of any and all final written reports prepared by City personnel, consultants, and/or investigators concerning the investigation of the complaint, except as any portion thereof may be exempt from public disclosure under RCW [42.17.310(1)]42.56.210(1).

- (2) The notice and order issued under subsection (1) may suspend or revoke the license of the shooting sports facility if the requirements of RMC §5.80.050(2) Denial, Suspension or Revocation of License, are met.
- (3) Failure to comply with the notice and order issued as a result of the above process will result in the suspension and/or revocation of the license involved. Such suspension/revocation will last until

such time as the Facility is compliant with this chapter. [ONE YEAR FROM THE DATE THE LICENSE IS SURRENDERED.]

- Police or his or her designee conclude [S] that the complaint is accurate, that it discloses a violation of this chapter, and that the operator has not proposed or effectively implemented measures or procedures to correct any violations of this chapter; the Administrator may <u>suspend</u> or revoke a license issued under this chapter.
- (5) Nothing in this section shall be construed to limit the Administrator's authority to issue a notice and order or take such enforcement or investigative actions needed to protect the public's health and safety.

5.80.110 Hiring [AND PAYING FOR] Consultants and Investigators.

- (1) The Administrator may hire consultant(s) or investigators to:
- (a) Review license applications and license renewals under this chapter;

- (b) Inspect properties on which applications for licenses and license renewals have been made under this chapter;
- (c) Inspect facilities licensed under this chapter to determine if they comply with this chapter and approved licenses and plans;
- (d) Investigate, in cooperation with the Redmond Police Department, complaints, incidents, and reports of injury or endangerment of persons or property, or of rounds escaping the facility;
- (e) Review and investigate proposals to bring facilities into compliance with the chapter.
- [(2): THE LICENSE APPLICANT SHALL DEPOSIT THE SUM OF \$5,000 WITH THE ADMINISTRATOR AT THE SAME TIME AS AN APPLICATION IS MADE FOR AN INITIAL LICENSE UNDER THIS CHAPTER. THE DEPOSIT SHALL BE USED BY THE CITY TO PAY THE COST OF CONSULTANT(S) AND INVESTIGATOR(S) EMPLOYED BY THE CITY TO PERFORM INSPECTIONS, REVIEWS, AND INVESTIGATIONS DURING THE INITIAL LICENSING PROCESS. IF THE APPLICATION IS WITHDRAWN PRIOR TO COMPLETION OF THE INITIAL LICENSING PROCESS OR IF THE LICENSE IS DENIED AFTER COMPLETION OF THE SAID PROCESS, ANY UNEXPENDED DEPOSIT SHALL BE REFUNDED TO

THE APPLICANT: IF THE LICENSE IS ISSUED, THE
UNEXPENDED PORTION OF THE DEPOSIT SHALL BE RETAINED BY
THE CITY IN ORDER TO PAY THE POTENTIAL COSTS OF
CONSULTANT(S) AND INVESTIGATOR(S) DURING THE TERM OF
THE LICENSE AS PROVIDED IN §5.80.110(3).]

[(3). IF, DURING THE TERM-OF ANY LICENSE ISSUED UNDER THIS CHAPTER, A COMPLAINT FILED UNDER \$5.80.100 RESULTS IN THE DETERMINATION BY THE ADMINISTRATOR THAT THE OPERATOR OF ANY SHOOTING SPORTS FACILITY HAS VIOLATED ANY PROVISION OF THIS CHAPTER, THE CITY MAY USE ANY UNEXPENDED PORTION OF THE DEPOSIT PROVIDED FOR ABOVE IN ORDER TO REIMBURSE THE CITY FOR ANY AND ALL ACTUAL AND REASONABLE COSTS OF CONSULTANT(S) AND INVESTIGATOR(S) RETAINED BY THE CITY TO REVIEW AND THE COMPLAINT. WHERE AN ALLEGED VIOLATION IS INVESTIGATED AND DETERMINED TO BE UNFOUNDED, THE SHOOTING SPORTS FACILITY SHALL NOT BE RESPONSIBLE FOR THE COSTS

(4). AT THE TIME AN APPLICATION FOR THE RENEWAL

OF ANY LICENSE UNDER THIS CHAPTER IS SUBMITTED, THE

APPLICANT FOR THE RENEWAL SHALL REPLENISH THE

CONSULTANT EXPENSE DEPOSIT PROVIDED FOR IN THIS

SECTION SO THAT THE TOTAL AMOUNT OF THE DEPOSIT IS

RETURNED TO THE \$5,000.00 LEVEL: USE OF THE DEPOSIT

DURING THE RENEWAL PROCESS AND DURING THE TERM OF ANY

RENEWED LICENSE SHALL BE SUBJECT TO THE SAME

PROCEDURES AND RESTRICTIONS AS ARE PROVIDED IN THIS

SECTION FOR USE OF THE DEPOSIT DURING THE INITIAL

APPLICATION PROCESS AND INITIAL LICENSE TERM.]

(5) Notwithstanding the participation of other City departments and City personnel, and notwithstanding any information or advice received from any consultant, the Public Safety Authority shall retain full authority for determining whether a shooting sports facility is in compliance with this chapter and any other applicable City ordinance or regulation. In exercising that authority, the Public Safety Authority may consider expert consultant advice, professional knowledge, and any or all other information available regarding shooting ranges and shooting sports facilities, but shall not be bound by any such advice, knowledge or information in any specific case.

5.80.120 Appeals.

- (1) Any person aggrieved by the Administrator's decision to approve, condition, or deny an application required by this chapter or to suspend or revoke an application under the chapter may file an appeal of such decision. Any such appeal must be filed in writing with the Administrator within [TEN (10)] thirty (30) days from the date the Administrator's decision is received or deemed received by the designated contact person.
- shall forward the same to the Hearing Examiner. The Hearing Examiner shall schedule and hold a hearing on the appeal within thirty (30) days following the Administrator's receipt of the appeal. During the pendency of the hearing and until final action is taken by the City Council as provided herein, the Administrator's decision shall be stayed, provided, that the Hearing Examiner may, at the request of the Administrator and following a hearing provided for this purpose, order the shooting sports facility to cease operations pending the appeal hearing if the Hearing Examiner determines that ceasing operations is necessary to prevent an imminent danger to the public

health or safety. At the appeal hearing, both the applicant or licensee and the Administrator shall be entitled to be represented and to present evidence. Upon completion of the hearing, the Hearing Examiner shall make written findings and conclusions and shall issue a recommendation to the City Council on the appeal. At a public meeting, the City Council, upon considering the recommendation of the Hearing Examiner, shall, without taking additional evidence:

- (a) Accept the Hearing Examiner's recommendation as presented and thereby uphold the decision of the Examiner; or
- (b) Overturn the decision of the Hearing Examiner and either issue its own decision based upon the record or remand the matter to the Hearing Examiner for the taking of additional evidence; or
- (c) Modify the Hearing Examiner's decision based upon the record made before the Examiner.
- (3) Appeal from a decision of the City Council under this section shall be to the King County Superior Court and must be filed and served within thirty (30) days after the decision of the City Council.

- (4) In the event that the applicant or licensee fails to appeal the Administrator's decision within the time periods provided in this section, the decision shall be final.
- (5) Whenever any license issued under this chapter is suspended or revoked, the shooting sports facility operator shall immediately return said license to the Administrator.

5.80.130 Penalty.

Any person violating or failing to comply with any provision of this chapter shall be guilty of a misdemeanor, and, upon conviction thereof, shall be punished as provided in RMC 1.01.110, or its successor.

5.80.200 Severability.

Should any section, subsection, paragraph, sentence, clause or phrase of this chapter be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portion of this chapter.

Section 2. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of a summary consisting of the title.

ADOPTED by the Redmond City Council this 1st day of September, 2009.

CITY OF REDMOND

ATTEST:

Glimbell M. M. (IIII) KOR MICHELLE M. MCGEHEE, CMC, CITY CLERK

(SEAL)

APPROVED AS TO FORM:

JAMES E. HANEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:

PASSED BY THE CITY COUNCIL:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NO. 2485

August 26, 2009

September 1, 2009

September 7, 2009

September 12, 2009

APPROVED 6-1; YES: Allen, Carson, Margeson, Myers, McCormick and Vache, NO: Cole